

Brackett's Crossing Country Club

WHAT YOU NEED TO KNOW ABOUT WEDDINGS AT
BRACKETT'S CROSSING



17976 JUDICIAL ROAD
LAKEVILLE, MN 55044

General Information

GUARANTEES:

Brackett's Crossing Country Club guarantees the availability of the facilities for which the contract was made on the dates and times specified. Food & beverage pricing is guaranteed 60 days prior to your event date. **Please notify Brackett's Crossing by 10 AM ten business days prior to your event of the guaranteed number in your group.** If the guaranteed count is not submitted, we will consider the last number given to Brackett's Crossing to be your guaranteed number. If an increase in count is requested after the ten business day deadline, a \$100 rush fee will be added to your event balance. The guaranteed count will be the minimum for which you will be billed. You will be charged for the guaranteed count or the number attending, whichever is greater. **Ten days prior is the last opportunity to lower the guest count; past that point the count cannot be lowered.**

DEPOSITS:

A deposit and a signed contract are required to hold a room. All deposits are non-refundable. Deposits may be made in cash or by check. The deposit is applied towards payment of your final bill.

TAX & SERVICE CHARGES:

All items are subject to Minnesota state sales tax and a 20% service charge. There is also sales tax on the service charge as required by the State of Minnesota. Service charges are the property of Brackett's Crossing and are distributed to the direct and indirect personnel providing service to your event.

PAYMENTS:

The total bill is due no later than 72 hours prior to the date of the event. Payment may be made in cash, check or credit card. **All credit card transactions will incur a 3.5% fee.** There are no exceptions to this policy. In the event that food and/or beverage are added on the day of the function, payment is due at the end of the event.

CANCELLATIONS:

If your event is cancelled, please see verbiage per your contract noting cancellation fees.

HEALTH DEPARTMENT REGULATIONS & CLUB POLICY:

Brackett's Crossing must provide all food and beverages consumed on the premise. Menu and alcohol selections must be submitted to Brackett's Crossing at least one month prior to your event. Brackett's Crossing does not allow any outside food or beverage and has the right to confiscate any brought onto the premise. The exception to this is a wedding cake, theme cake or candy station (provided by a licensed vendor). **Health Department regulations also prohibit us from allowing carryout of any leftover food or beverages.**

MULTIPLE MENU SELECTIONS:

Split entrée fees apply for more than one entrée selection, and can be quoted at the time of booking. It is the host's responsibility to provide each guest with a place card to note their entrée selection. Common denotations include varying colors or small symbol/sticker on the upper right hand corner of the card.

SET-UP & TEAR-DOWN:

The client is responsible for all setup and tear-down of room decorations within the contracted time frame. This includes table centerpieces, table favors, place cards, candy/dessert bars and so on. All confetti, loose glitter, nails, duct tape, thumb tacks and open flame candles are strictly prohibited. Brackett's Crossing Country Club is not responsible for personal belongings and rental property before, during or after the event. Keepsakes must be taken the day/night of the event. NO items may be left in rental rooms overnight. Brackett's Crossing Country Club is not responsible for items left behind. A cleaning fee will be billed to events that do not properly clear-out and leave the reserved spaces in a tidy manner by the pre-determined departure time. The fee charged will be proportionate to the time and staffing required to restore the reserved space to the original condition. **Set-up of the rented facility may begin at 10:00 AM the morning of the event with tear-down concluding at 12:30 AM.**

Brackett's Ballrooms

PLATINUM BALLROOM

Our Platinum Ballroom is our grandest ballroom on property

Platinum Ballroom Features:

- Seating Capacity for 400
- New Modern Carpeting & Chairs in 2020
- Two Walls of Windows Allowing Lots of Natural Light
- Two Built-In Bars
- Outdoor Terrace Space with an Awning & Italian Twinkle Lights
- Two Grand Chandeliers
- Surround Sound House System with a Microphone
- Portable Wooden Dance Floor



DIAMOND BALLROOM

Our Diamond Ballroom is the left side of our Platinum Ballroom

Diamond Ballroom Features:

- Seating Capacity for 250
- New Modern Carpeting & Chairs in 2020
- Two Walls of Windows Allowing Lots of Natural Light
- Built-In Bar
- Outdoor Terrace Space with an Awning & Italian Twinkle Lights
- Grand Chandelier
- Surround Sound House System with a Microphone
- Portable Wooden Dance Floor



EMERALD BALLROOM

Our Emerald Ballroom is the right side of our Platinum Ballroom.

Emerald Ballroom Features:

- Seating Capacity for 200
- New Modern Carpeting & Chairs in 2020
- Built-In Bar
- Grand Chandelier
- Surround Sound House System with a Microphone
- Portable Wooden Dance Floor



PEARL ROOM

This is a great location for bridal showers, groom's dinners, a small wedding reception or gift opening



Pearl Room Features:

- Seating Capacity for 80
- New Modern Chairs in 2020
- A Built-In Bar
- Surround Sound House System
- Outdoor Terrace

What's Included With Room Rental

ALL OF THE ITEMS BELOW ARE INCLUDED WITH EACH SPACE'S ROOM RENTAL AT NO ADDITIONAL COST TO YOU!



PROFESSIONAL VENUE COORDINATORS, SERVERS, BARTENDERS & SECURITY
TABLES, CHAIRS, LINENS, CLOTH NAPKINS & FULL PLACE SETTINGS
CORRESPONDING SETUP & TAKE DOWN



Room Rental Information

SATURDAY (MAY - OCTOBER)

Ballrooms:	Seating Capacity:	Deposit:	Room Rental:	Food Minimum:
Platinum	400	\$2,500	\$3,500	\$12,000
Diamond	250	\$1,000	\$2,500	\$8,000
Emerald	200	\$1,000	\$2,000	\$5,000
Pearl	80	\$500	\$500	\$1,200

FRIDAY AND SUNDAY (YEAR ROUND), SATURDAY (NOVEMBER - APRIL)

Ballrooms:	Seating Capacity:	Deposit:	Room Rental:	Food Minimum:
Platinum	400	\$2,500	\$2,500	\$8,000
Diamond	250	\$1,000	\$2,000	\$5,000
Emerald	200	\$1,000	\$1,500	\$2,500
Pearl	80	\$500	\$300	\$1,000



The food minimums stated above must be met by all events.

Beverage spending does NOT apply towards the the food minimum.

Deposits are due at the time of booking to reserve a date. The amount of the deposit is dependent upon the corresponding rental space and is non-refundable.

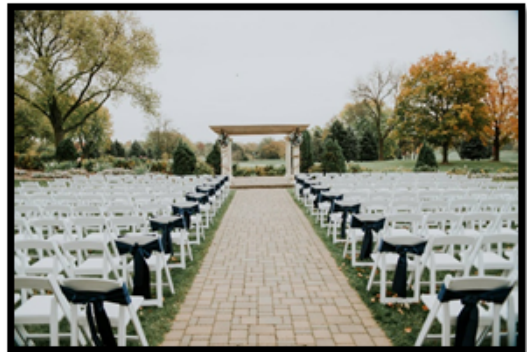
Ceremony Packages

EMERALD BALLROOM CEREMONY | \$2,000



Ceremony Package Includes:

- White Ceremony Chairs (Up to 250)
- Two Sections of Staging for an Alter
- Surround Sound House System with a Microphone
- Our Bridal Suite and Groom Suite (9:00 AM - 12:30 AM)
- Lunch for the Bridal Party (Up to 20 Guests)
- Rehearsal Time (Based Upon Availability)



OUTDOOR GARDEN CEREMONY | \$3,000

Ceremony Package Includes:

- White Ceremony Chairs (Up to 300)
- Inclement Weather Backup Plan
- Outdoor Pergola
- Surround Sound House System with a Microphone
- Our Bridal Suite and Groom Suite (9:00 AM - 12:30 AM)
- Lunch for the Bridal Party (Up to 20 Guests)
- Rehearsal Time (Based Upon Availability)



Meet Your Brackett's Team

OUR EXPERT SALES AND CATERING TEAM IS HERE TO ASSIST YOU
IN PLANNING THE DETAILS AND EXECUTING YOUR DREAM WEDDING!

Caitlin Parker



Caitlin and Kendra are our professional venue coordinators who are all about the details! From your venue tour to the moment you say "I Do" you can count on these gals to provide you with the support and guidance to create the wedding of your dreams!

Kendra Cummins



Erica Hurd



Erica and Casey are our banquet managers. Their professional team and leadership will bring you peace of mind knowing that every detail will be flawlessly executed on your big day. From the moment you arrive to the hour of departure they will be here to support you!

Casey Konrad



Pictures Are Worth 1000 Words

